

# MINUTES

## L. Douglas Wilder PTSA Executive Board Meeting Minutes

*Tuesday, December 11, 2018, 4:30 p.m.*

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### In Attendance

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Jason Pascale, President

Sowmya Subramanian, Treasurer

Bethany Clayton, VP Membership

Sharita Bryant, Secretary

Keisha Tennessee, VP Programs

Mrs. Tiffany Harris-Greene, Appreciation Comm.

Sarah Earnhardt, VP Fundraising

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### Call to Order and Welcome

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The 2018-19 Wilder PTSA Executive Board Meeting was called to order at 4:36 pm at Panera Bread, 8800 Staples Mill Road. Mr. Pascale presided over the meeting.

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### Principal Updates

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- a. **Dr. Champ was out of town on business and sent her regards to the team.**

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### Old Business

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- a. **Adoption of the November 13<sup>th</sup> WMS PTSA Minutes**
  - 1. The minutes were prepared in absence of our current Secretary, Ms. Bryant and will be distributed for electronic vote.
- b. **Other Outstanding Business**
  - None

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### New / Continuing Business

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- a. **Communication**
  - 1. **Newsletter-** Mr. Pascale mentioned we are a little behind in our communications with the board due to the recent snowstorm and other business. He would like to resume our weekly Board text/email updates.
  - 2. Mr. Pascale is finalizing the December news to the Wilder community.
- b. **Winter Dance**

Mr. Pascale provided a brief update of the Winter Dance. The recent snowstorm resulted in a significant loss of advertising time and opened the floor to discussion of moving the dance to post winter break; January 11<sup>th</sup> or 18<sup>th</sup>.

A discussion ensued to include details of outstanding tasks regarding the dance, food, staff assistance, promotion of tickets sales and board assistance for ticket sales.

Mr. Pascale will request assistance from WMS staff: Ms. Harris, Ms. Keir, and Mr. Farrow. He requested the WMS BOD assist with on-site ticket sales, January 7<sup>th</sup>-11<sup>th</sup> 805a-835a. The following schedule was developed:

January 7 <sup>th</sup>	January 8 <sup>th</sup>	January 9 <sup>th</sup>
Ms. Bryant	Ms. Clayton	Ms. Tennessee
January 10 <sup>th</sup>	January 11 <sup>th</sup>	
Ms. Subramanian	Mr. Pascale	

Ms. Earnhardt will check the availability of the DJ for the alternate dates.

**c. Treasurer's Report/Update**

1. Mr. Pascale provided a written Treasurer's Report for the period ending October 31<sup>st</sup>- December 11<sup>th</sup> with the agenda.

**d. Membership**

1. Ms. Clayton reported that there are approximately 200 PTSA members.

**e. Calendar of Events**

**1. Front Porch Social- March 20<sup>th</sup>**

Mr. Pascale will work with Dr. Champ, Mr. Williams (formerly with HCPS Family Engagement), and Mr. Farrow to discuss the details of this event.

**f. Fundraising**

*Note: the meeting agenda provides additional fundraising categories and related information. Please reference the agenda for additional information regarding items numbered 1-3.*

**4. Spirit Wear**

Mr. Pascale suggested that the PTSA nix the spirit wear idea due to the remaining timeframes for sales and the possibility of conflicting sales with another club in the school.

**5. Kroger/Publix Shopper Rewards**

Kroger: submitted and we are awaiting confirmation.

Publix: is active

Ms. Earnhardt stated that she would look into Amazon Smiles.

**g. Committees/Chairs**

**1. Teacher Appreciation**

Ms. Harris-Greene provided an update on possible sponsors for teacher appreciation week: (1) My Brother/Sister Foundation and (2) Bowers Foundation. Mr. Pascale mentioned Panera Bread and Chick-fil-A as possible sources.

Ms. Harris-Greene is preparing for 129 people and inquiring on preference of breakfast or lunch. Additional information would be available the week of December 17<sup>th</sup>.

A conversation ensued regarding PTSA support for the school, which led to a discussion of General PTSA and Open Items.

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## General PTSA Business

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- a. **SOL Incentives** are a budget item and planned for the 2<sup>nd</sup> semester.
- b. WMS carries \$48,000 balance of outstanding **school fees**. This is a combination laptop fees, and core subject fees. The core subject fees affects the budget's general fund.
- c. **Field Trips** a conversation began regarding the possibility of assisting with school field trips. How would PTSA determine what trips & # of students involved?

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## Adjournment

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The meeting adjourned at 5:57 p.m.

Respectfully Submitted,

Sharita L. Bryant

Secretary