

MINUTES

L. Douglas Wilder PTSA Executive Board Meeting Minutes

Tuesday, November 12, 2019, 6:00p.m.

In Attendance

- Guna Sivapragasm, Ways & Means
- Victor Chen, Treasurer
- James Gray, Programs
- Laurie Gray, Programs
- Jason Pascale, President
- Farrah Berry, Secretary

Call to Order and Welcome

- The Wilder PTSA Executive Board Meeting was called to order at 6:10pm at the L. Douglas Wilder Room 1617. Mr. Pascale presided over the meeting.

Old Business

- The minutes from the October board meeting were presented and approved.
- A motion was present to have our board meetings every 2nd Thursday of each month. The motion was properly seconded and the motion passed with all in favor, none opposed.

New/Continuing Business

1. Our Google site for just board members was presented as well as a current treasurers report. \$556 from PTSA memberships and t-shirts came in from the last meeting.
2. PTSA Reflections ended on November 12, and were turned in by the following week.
3. We had a general meeting and the Internet Awesome Workshop November 19
4. College Prep Readiness is on February 4, 2020, and we should start advertising that now.
5. The Front Porch Social will be sometime in March. We need to make sure that this event doesn't overlap with any other dates.
6. We can build outdoor tables (4-6) outside the library. We can get all the materials from Home Depot for about \$700. For this project, we will need 15-20 volunteers.
7. We can assist on grade level field trips. Last year we had 56% engagement because families couldn't pay for charter buses.
8. Currently there are 162 members of the PTSA.
9. We need to amend the budget because we are not making enough; using money that was made last year. We can get school sponsors and/or send a newsletter. We need to evaluate our spending based on actual income as we are not meeting budgetary projections.
10. With the former information, we need to update the sponsor letter and approach potential sponsors.
11. We need to get the staff more involved with the PTSA. To make this happen we need to get more communications and be present with the staff; morning brunch or lunch on half days.

12. To help us out, we can promote a communications chair, a staff appreciation chair, and a volunteer coordinator.
13. We are still figuring out our plan for the sound system. Right now, we are waiting for the county to approve labor. A full system in the auditorium costs around \$32,000, but we can get the equipment for \$17,000. The best solution is to have a small system that is controlled on a n iPad with a wireless mic for around \$4,000. We would still need to raise money for this.
14. To spend all this money we would need to have a general membership meeting, which is planned for December 18, before the orchestra concert.
15. We can do some volunteering at the Learning Center Monday-Thursday, 3:15-4:15.
16. Don't forget that you can pay and join the PTSA in Memberhub

Adjournment

- The meeting adjourned at 7:38pm

Fabulously Submitted,
Farrah Berry
Secretary